



PAO BIDS AND AWARDS COMMITTEE (PBAC)

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 25 APRIL 2023 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF GENERAL REPAIR OF PAO VEHICLE SJA-811 AS SPECIFIED UNDER PURCHASE REQUEST NO. 323-03-2023, HELD AT THE PAO CENTRAL OFFICE AND VIA ZOOM VIDEO CALL MEETING

RESOLUTION

RECOMMENDING THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE GENERAL REPAIR OF PAO VEHICLE SJA-811 AS SPECIFIED UNDER PURCHASE REQUEST NO. 323-03-2023, FOR PAO-CENTRAL OFFICE-GSD, IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184

WHEREAS, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

WHEREAS, the aforementioned Office is in urgent need of the supply for the subject items as described in detail in above stated purchase request to ensure unhampered performance of its duties and to prevent delays in its daily transactions;

WHEREAS, the aforementioned end-user unit forwarded a letter request for small value procurement to the PBAC for the subject item;

WHEREAS, there is an approved budget for the contract of the subject procurement with a total amount of One Hundred Eighty Four Thousand One Hundred Sixty Pesos and Thirty One Centavos (Php 184,160.31)¹;

WHEREAS, since the pursuit of a competitive bidding will result in the award of the contract only after the lapse of one hundred twenty (120) days from the start of the procurement process, said period may not be responsive to the immediate need of the Office


WHEREAS, considering that the PBAC previously issued a resolution dated 16 November 2018, delegating to the PAO-Supply Section the authority to undertake immediate procurement of goods and services in amounts less than one million pesos, in accordance with Annex "H" No. IV, Subsection (J) of the IRR of RA 9184, BAC Member Atty. Ronald Macorol moved to delegate to PAO-Supply Section the conduct of procurement of the subject item, duly seconded by BAC Member Dir. Marilyn Boongaling;

NOW THEREFORE, WE, the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the

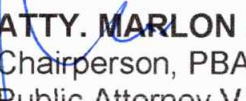
¹ Approved Budget for the Contract from the Financial Planning and Management Service

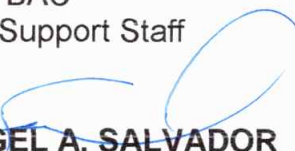
recommendations of the Technical Working Group (TWG), **HEREBY RESOLVE TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY, THE DELEGATION OF THE CONDUCT OF SMALL VALUE PROCUREMENT TO PAO-SUPPLY SECTION FOR THE PROCUREMENT OF LABOR AND MATERIALS FOR THE GENERAL REPAIR OF PAO VEHICLE SJA-811 AS SPECIFIED UNDER PURCHASE REQUEST NO. 323-03-2023, FOR PAO-CENTRAL OFFICE-GSD IN ACCORDANCE WITH ANNEX "H," NO. IV, SUBSECTION (J) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**


APPROVED this 25th day of April 2023 at the Public Attorney's Office (PAO) Central Office, 5th Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines, and thru Zoom Video Call Meeting.

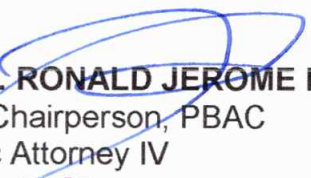

ATTY. RONALD R. MACOROL
Public Attorney IV
Member, PBAC
Officer-In-Charge
Special Appealed Cases Unit


ATTY. ALEM-EMAN CHISUM L. ABEYA
Public Attorney III
Member, PBAC
Executive Support Staff


ATTY. MARLON BUAN
Chairperson, PBAC
Public Attorney V
Regional Public Attorney
PAO-NCR



ATTY. RIGEL A. SALVADOR
Public Attorney IV
Member, PBAC
Officer-In-Charge
Field Operations and Statistics Service



DIR. MARILYN S. BOONGALING
Director II
PAO-Administrative Service



ATTY. RONALD JEROME P. NIEVES
Vice-Chairperson, PBAC
Public Attorney IV
Officer-In-Charge
Legal Research Service

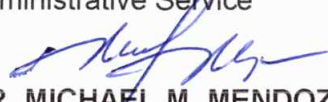
Acceded By: (The TWG)


Approved:
For and by the authority
Of the Chief Public Attorney

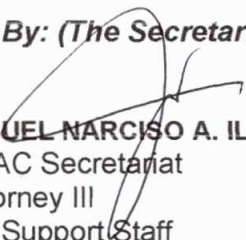

MS. ALMA E. DUMAGO-LATOSA
Head, Technical Working Group (TWG)
Director I
Financial Planning and Management Service


SILVESTRE A. MOSING
Deputy Chief Public Attorney



MR. THOR ARTHUR B. AVILLA
Member, Technical Working Group (TWG)
Administrative Officer V
Human Resource Management Service
Administrative Service

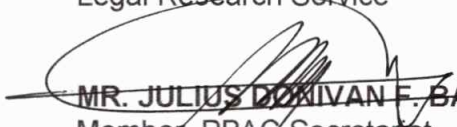

MR. MICHAEL M. MENDOZA
Member, Technical Working Group (TWG)
Administrative Assistant III
Cash Section
Administrative Service

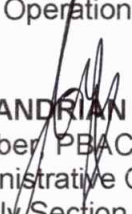
Prepared By: (The Secretariat)


ATTY. MIGUEL NARCISO A. ILAGAN
Head, PBAC Secretariat
Public Attorney III
Executive Support Staff


ENGR. ANGELA M. MARAMAG-PRADO
Member, PBAC Secretariat
Computer Programmer I
General Services Division
Administrative Service


MS. FILIPINA Y. ESPIRITU
Member, PBAC Secretariat
Librarian III
Legal Research Service


MR. JULIUS DONIVANE F. BARSANA
Member, PBAC Secretariat
Planning Officer I
Field Operations and Statistics Service


MR. ANDRIAN H. MARASIGAN
Member, PBAC Secretariat
Administrative Officer II
Supply Section, Administrative Service

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Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
Kagawaran ng Katarungan
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

Trans. No. 2023-04-059

April 19, 2023

ATTY. MARLON E. BUAN
Chairperson = PAO-Bids and Awards Committee
Regional Public Attorney
PAO-NCR

Sir:

Attached herewith are the approved Purchase Request needed by **PAO-Central Office (GSD):**

No.	PR No.	Item Description	Quantity	Unit	Unit Price	Total Amount
1	323-03-2023	Labor and Materials for the General Repair of SJA-811	1	lot		184,160.31

TOTAL: 184,160.31

Prepared by:

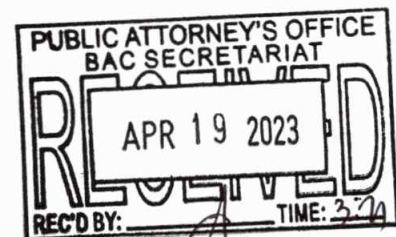
DENVER CHRISTIAN P. LACANILAO
Administrative Aide IV

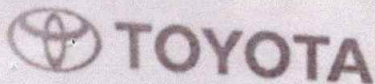
Certified Correct by:

CARMELA L. FLORENDO
OIC-Supply Section

Noted by:

ATTY. DEMITEER U. HUERTA
Public Attorney IV/OIC
Administrative Service



**SJA811**

Aris D. Gregorio

TOYOTA NORTH EDSA

Owned and operated by
Toyota Balintawak Inc.
1010 EDSA, Quezon City
Tel: (02) 8-927-7215/(02) 8-927-7217/(02) 8-927-7230
(02) 8-927-7239
Fax: (02) 8-926-2580/(02) 8-929-2917/(02) 8-927-9626
Website: www.toyotanorthedsa.com
VAT Reg. TIN: 000-300-958-00001
Business Style: Toyota North Edsa

- ☐ Repeat Repair
☐ Appointment
☐ Walk-In
☐ Waiting
☐ Non Waiting

SERVICE QUOTATION**A9DA049714**

Page 1 of 2	Business Style: PUBLIC ATTORNEY'S OFFICE	
Customer No. 1000975040	Customer Name & Address PUBLIC ATTORNEY'S OFFICE DOJ AGENCY BLDG NIA RD DILIMAN	Home Phone No. +63999999999
Date Received 03/23/2022		Business Phone No.
Time Received 03:07:20PM		Mobile No. +639178629879
Purchase Order No.		TIN 000-000-000-30477
Payment Method <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card <input type="checkbox"/> Cheque <input type="checkbox"/> Charge Account	Email Address publicattvoffice@yahoo.com.ph	Appointment Cust. Appt. Time (Rec. Time) Date: / / Time: : am/pm
	Assignee's Name	Production Time Date: / / Time: : am/pm
	Driver's Name	Appointment Reconfirmation Date Made: / / Time Made: : am/pm
		Year/Make/Model 2008/Corolla 1.6E M/T - MS - 004
		Chassis No./VIN/Serial No. MR053ZEE106101520
		Colour THERMALYTE
		CS No. AS1447
		Kilometers KM 128,818
		Selling Dealer TBK
		Warr Exp KM 100,000
		Delivery Date 03/18/2008
		Engine No. 3Z24739004
		Warr Exp Date:

JOB INSTRUCTION					
JOB NO.	OPERATION CODE/PART NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL
1		REPLACE BALL JOINTS	2.0	500.00	1,000.00
1		REPLACE STABILIZER LINKS	2.0	500.00	1,000.00
1		REPLACE STEERING RACK + TIE ROD ENDS	3.0	500.00	1,500.00
1		REPLACE REAR SHOCK ABSORBERS	4.0	500.00	2,000.00
1		REPLACE FRONT SHOCK ABSORBERS	4.0	500.00	2,000.00
1		REPLACE FRONT WHEEL BEARINGS	3.0	500.00	1,500.00
1		REPLACE REAR AXLE HUB BEARINGS	3.0	500.00	1,500.00
1		REPLACE FRONT SHOCK ABSORBERS	2.2	500.00	1,100.00
1		REPLACE REAR SHOCK ABSORBERS	2.2	500.00	1,100.00
1		REPLACE ALL ENGINE SUPPORT	3.0	500.00	1,500.00
1		COOLANT, GEAR OIL, BRAKE FLUIDS	3.0	500.00	1,500.00
1		REPLACE ENGINE BATTERY	0.5	500.00	250.00
1		TUNE-UP + CHANG OIL	4.0	500.00	2,000.00
1		AIRCON GENERAL CLEANING	8.0	500.00	4,000.00
2		SMILE - LOWER BALL JOINT REPLACEMENT (LH)	1.9	500.00	950.00
2		SK, SMILE567 ALTIS	1	5,004.89	5,004.89
2		SMILE - STABILIZER REPLACEMENT (RH & LH)	2.0	500.00	1,000.00
2		SK, SMILE600, ALTIS	1	7,956.47	7,956.47
2		SMILE - ENGINE MOUNTING	2.0	500.00	1,000.00
2		SK, SMILE623, ALTIS	1	18,814.29	18,814.29
2		BEARING, RADIAL BALL	2	2,316.96	4,633.92
2		HUB & BRG ASSY, RR A	2	14,637.50	29,275.00
2		SK, SMILE529 ALTIS	1	6,825.45	6,825.45
2		SMILE - REAR SHOCK ABSORBER REPLACEMENT	1.8	500.00	900.00
2		SK, SMILE544 ALTIS	1	11,456.92	11,456.92
2		SMILE - FRONT SHOCK ABSORBER	2.2	500.00	1,100.00

Software Provider : Toyota Motor Philippines Corporation
Address : Toyota Special Economic Zone, Santa Rosa - Tagaytay Highway, Santa Rosa City, Laguna, 4026
Tax Identification No. : 000-415-713-00000

Software Name : SAP ECC-Dealer Business Management
Software Version : Version 6/EHP 7.0/SP09
Permit-to-Use (PTU) No. : 1702_0124_PTU_CBA_000068
Date Issued : 08/01/2020
Series Range : A9DA000001 - A9DZ999999

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Republic of the Philippines
PUBLIC ATTORNEY'S OFFICE
Tanggapan ng Manananggol Pambayan
DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

19 April 2023

ATTY. MARLON E. BUAN

Chairperson – PAO – Bids and Awards Committee
Regional Public Attorney
PAO-CALABARZON

**RE: Request for Small Value Procurement for the Labor and
Materials for the Repair of SJA 811**

ATTY. BUAN:

In compliance with the Implementing Rules and Regulations of Republic Act No. 9184, the Public Attorney's Office through the undersigned respectfully requests for the small value procurement of the following item detailed as follows:

Item No.	DESCRIPTION	QTY.	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Cost of the Labor and Materials for the repair of SJA 811	1			P184,160.31
Grand Total			P184,160.31		

For your consideration.

Respectfully yours,


COSME Y. DIAZ JR.
Administrative Officer V
OIC – General Services Division